

PIATT COUNTY NURSING HOME  
NURSING HOME COMMITTEE MEETING  
PIATT COUNTY BOARD

Date: 7/01/2021

Time: 8:00 am

Place: Piatt County Nursing Home—Conference Room

Members Present: Gail Jones and Ray Spencer

Absent Members: Shannon Carroll

Other Attendees: Scott Porter, Executive Director  
Stephanie Berkey, Director of Finance

Jacqui Jacobs, HR Coordinator

Tom Corbin, PCNH Family Member

Steve Hoffman, Piatt County Journal

Meeting called to order by Chairwoman Gail Jones, at 8:00 am.

Approval of Minutes: Spencer made a motion, seconded by Jones to approve the 6/17/21 minutes. Roll Call Vote: Ayes – Spencer and Jones. Nays-None; Motion carried.

Claims Approval: Spencer made a motion, seconded by Jones to approve Piatt County Nursing payroll in the amount of \$187,407.14. Roll Call Vote: Ayes – Spencer and Jones. Nays-None; Motion carried.

Spencer made a motion, seconded by Jones to approve Maple Point payroll in the amount of \$25,522.82. Roll Vote: Ayes – Spencer and Jones. Nays- None; Motion carried.

Old Business: Spencer asked what the census of the building was? The E.D. stated that the current census was 78. The E.D. went on to add that the facility staffing issue has improved somewhat but that admissions are still being managed for timing to ensure that new residents are absorbed into the nursing care routines in an orderly and consistent manner.

New Business: Justin Bachelor, IT Specialist gave an update to the members regarding the last piece of the Cyber Security, the End Point Software. Mr. Bachelor explained that for the nursing home this requirement was not cost prohibitive because all the facility's crucial data is controlled and protected off-site on virtual servers. These systems are protected by large companies and nothing the facility could add would provide any further protection to that information. The individual computers and servers on-site service just the individual users and are backed up every two to three days, so any cyber-attack, at worst would cost an individual employee two days of work, and only those items, on programs like Word, Excel, etc. The cost to purchase this software does not seem worth protecting two days of misc. files.

The E.D. then asked the committee members what the cyber security insurance was tied to regarding the larger liability policy that the facility relies on. The committee members present did not know. Mr. Spencer said that the County

Clerk was the one handling the request. He also stated that the county has its quote for the software and agreed it was not cheap. The E.D. wondered aloud if the cyber security insurance was a rider and might be opted out of without effecting the large liability insurance participation for the nursing home. E.D was advised to contact the County Clerk.

The Executive Director then asked the committee for direction and parameters on projects they would like to see come from the nursing home to the full county board for approval for the use of the Federal American Rescue Plan Act funds. The E.D. asked that if the members had any direction or input it would be greatly appreciated, because as a healthcare organization the nursing home would qualify for just about everything. The E.D. stated he knew this would not be practical or even fair, so it was important to save time and effort if the members could provide some guidance in advance. The committee members present did not have any suggestions but would consider it. As the number of projects Chairwoman Jones stated she felt that the nursing home could propose at least three and asked what the E.D. thought would be the top of his list. The E.D. stated the ventilation or air circulation showed the real weakness of most long-term care facilities when COVID-19 entered individual buildings. PCNH was no different. Not only would ventilation assist with virus suppression, but with moisture issues, and even air quality. This would be an expensive proposition because of the buildings age. Other projects could include any number of improvements, compensations, for staff who worked during the outbreak, etc. The E.D. was advised to come up with 3 projects that he felt would best serve the interest of the nursing home to propose when the time came.

Public Comment:

Tom Corbin asked if there was any change in the mask regulation. The E.D. stated he was not aware of any changes but would let the families know as soon as he heard anything.

Mr. Corbin asked if the ARPA money could be used to somehow provide some relief to staff who were so overwhelmed and stressed. The E.D. stated it was his opinion that much of the ARPA money is directed at community healthcare and covid. However, the county was working with a consultant group that the board members would be utilizing to help them determine if proposed projects meet the qualifications for the funding. Mr. Corbin then stated that he felt the staff was having a very hard time adjusting to the re-opening and recovering from the last year of enforcing the quarantine, and then having to work through the Covid outbreak in December. He ended by saying that it would be nice if this money could be used to show the staff how much they were appreciated.

Executive Session:

None.

The next meeting date is July 12<sup>st</sup>, 2021, at 8:00 am for Claims Approval.

Spencer made a motion, seconded by Jones to adjourn the meeting at 8:32 am. Motion approved.

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Gail Jones, Chairwoman  
Nursing Home Committee  
Piatt County Board

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Scott Porter  
Executive Director  
Piatt County Nursing Home