

PIATT COUNTY NURSING HOME
NURSING HOME COMMITTEE MEETING
PIATT COUNTY BOARD

Date: 4/08/2021

Time: 8:00 am

Place: Piatt County Nursing Home—Conference Room

Members Present: Gail Jones, Ray Spencer, Shannon Carroll

Absent Members: None

Other Attendees: Tori Tinsley, Director of Maple Point
Stephanie Berkey, Director of Finance
Jacqui Jacobs, HR Coordinator
Tom Corbin, PCNH Family Member
Steve Hoffman, Piatt County Journal

Meeting called to order by Gail Jones, at 8:00 am

Approval of Minutes: Spencer made a motion, seconded by Carroll to approve the 3/25/2021 minutes.

Payroll Approval: Carroll made a motion, seconded by Spencer to approve Piatt County Nursing Home's payroll for the period 3/20/21 through 4/03/21 in the amount of \$181,433.87 Roll Call Vote: Ayes – Jones, Carroll, and Spencer. Nays-None; Motion carried.

Carroll made a motion, seconded by Spencer to approve Maple Point's payroll for the period 3/20/21 through 4/03/21 in the amount of \$24,232.05. Roll Call Vote: Ayes – Jones, Carroll and Spencer. Nays-None; Motion carried.

Old Business: None.

New Business: The Executive Director introduced the new Director of Maple Point, Tori Tinsley. Tori provided the group with her background in geriatric care and how excited she was to be working with the organization. The committee members congratulated her new position and said they looked forward to working with her.

The Executive Director the presented the staff suggestion box entries for the month of February and March. The committee reviewed the executive directors' responses and had no questions. Carroll asked if Maple Point had one and the Executive Director stated they did, but that it was mostly directed towards the residents.

The Executive Director then opened the discussing up to the committee for input on the facility assessment. The committee did not have any specific concerns or input, so the E.D. reviewed the items that the Nursing Home Foundation had shown the interest in funding. These projects included replacing the fence in the ARD Unit courtyard, completing the phase III remodel of the nursing home,

building an outdoor space for the residents of Maple Point, and replacing the flooring in and doing other cosmetic work at Maple Point. The committee asked if there were other projects? The E.D. stated yes and those would be added to the facility assessment, but the E.D. wanted to present those projects he thought the foundation might be the most interested in, based on their past support. The E.D. listed for the committee those other items, as well which included sidewalk improvements, new lawn tractor, tables and chairs for both dining rooms and some smaller ones. The E.D. stated he would present these projects in more detail at the next payroll meeting at the end of the month.

Stephanie Berkey Financial Manager then presented the 1st quarter financials for the facility starting on December 1st 2020 and ending February 28th 2021. She gave an overview of the impact of the COVID-19 outbreak back in December. This had essentially dropped the census by 15 not only due to the loss of life, but the freeze on admissions as well. Admissions had started again in later February but the increase in census has been slow. Adding to the problem is that the facility is hold open four rooms, or eight beds for potential covid isolation if another outbreak were to occur. It was hoped that these guidelines would change, but for now those beds will remain unavailable. The loss for the quarter was 118,000 dollars, which was not a surprise, but with census not rising very quickly the administration would be taking steps to try and limit the financial loss through several cost savings in the meantime.

Jacqui Jacobs HR Coordinator presented a proposed partnership with Worknet. Worknet had received funding this year that focused on supplementing and supporting students as they pre

The committee brought up that the county finance office was billing the nursing home \$3,600 dollars a month, but the nursing was only paying \$2,600 each month. The Executive Director showed the committee the January 2019 meeting minutes where this amount had been changed as it was an over payment from an agreement back when the facility was using more water and energy to do the laundry for Kirby Hospital. This had ended in 2015, but that bill had not been corrected to reflect that change. The committee in 2019 had agreed to the \$2,600 based on an estimate done by the Executive Director who had enlisted he help of the city water department to assess usage.

Public Comment: Tom Corbin asked about places the nursing home staff could go to school and the Worknet grants would pay for. Jacqui Jacobs stated that

Executive Session: None.

The next meeting date is April 12th , 2021 at 8:00 am for payroll approval.

Spencer made a motion, seconded by Jones to adjourn the meeting at 8:19 am. Motion approved.

Gail Jones, Chairwoman
Nursing Home Committee
Piatt County Board

Scott Porter
Executive Director
Piatt County Nursing Home