

PIATT COUNTY NURSING HOME
NURSING HOME COMMITTEE MEETING
PIATT COUNTY BOARD

Date: 3/08/2021

Time: 8:00 am

Place: Piatt County Nursing Home—Conference Room

Members Present: Gail Jones, Ray Spencer, Shannon Carroll arrived 8:10am

Absent Members: None

Other Attendees: Scott Porter, Executive Director
Jacqui Jacobs, HR Coordinator
Stephanie Berkey, Director of Finance
Tom Corbin, PCNH Family Member

Meeting called to order by Executive Director Scott Porter, at 8:00 am.

Approval of Minutes: Ray Spencer made a motion, seconded by Jones to approve the 2/25/21 minutes.

Claims Approval: Spencer made a motion, seconded by Jones to approve Piatt County Nursing Home A/P claims in the amount of \$197,057.72. Roll Call Vote: Ayes – Spencer, Jones. Nays-None; Motion carried.

Carroll made a motion, seconded by Spencer to approve Piatt County Nursing Home Funded Depreciation claims in the amount of 3,437.19. Roll Call Vote: Ayes – Spencer, and Jones. Nays-None; Motion carried.

Jones made a motion, seconded by Spencer to approve Maple Point A/P claims in the amount of \$29,188.97. Roll Vote: Ayes – Spencer, Jones, and Carroll. Nays-None; Motion carried.

Old Business: Carroll asked the Executive Director if he had received the CCG contract from the courthouse staff yet? The E.D. stated he had not. Carroll stated he would check with some other staff who might have access to it, so he might review it before going ahead with expanding the Wi-Fi and internet for the nursing home.

New Business: The Executive Director presented to the committee the resulting deficiencies from the annual licensing survey by IDPH that was conducted on 2-19-21. The citations found were explained, and the Plan of Correction was shared with the committee members. The Executive Director went into detail about the deficiency related to abuse. He explained that the facility was cited because of failure on the part of the staff to report it timely to the administration. Even though the staff person was new, in the end, any abuse tag is the responsibility of the administrator. They are the one responsible for reporting the abuse and following the policy and procedure for it is a priority. If the staff do not meet that expectation, it is the administrator's responsibility to re-enforce it.

Public Comment: Tom Corbin asked about the census building at the facility. The E.D. said that it was his hope to reach capacity by the end of April or the beginning of May. It was not wise to overload the staff with many admissions all at once because this could lead to care mistakes and staff burnout. He also asked how the facility was managing the vaccination of new residents now that the facility had been fully vaccinated through the original government rollout. The E.D. stated that for now they were working with the local health department in order to get those individuals vaccinated.

Executive Session: None

The next meeting date is March 11th, 2021 at 8:00 am for payroll approval.

Spencer made a motion, seconded by Carroll to adjourn the meeting at 8:20 am. Motion approved.

Gail Jones, Chairwoman
Nursing Home Committee
Piatt County Board

Scott Porter
Executive Director
Piatt County Nursing Home