

PIATT COUNTY NURSING HOME  
NURSING HOME COMMITTEE MEETING  
PIATT COUNTY BOARD

Date: 1/28/2021

Time: 9:00 am

Place: Piatt County Nursing Home—Conference Room

Members Present: Gail Jones, Ray Spencer, Shannon Carroll

Absent Members: None.

Other Attendees: Scott Porter, Executive Director  
Jacqui Jacobs, HR. Coordinator  
Stephanie Berkey, Director of Finance  
Tom Corbin, PCNH Family Member  
Linda Leach, County Human Resource Officer

Meeting called to order by Executive Director Scott Porter, at 8:01 am.

Approval of Minutes: Spencer made a motion, seconded by Carroll to approve the 1/14/21 minutes.

Payroll Approval: Carroll made a motion, seconded by Spencer to approve Piatt County Nursing Home's payroll for the period 1/10/21 through 1/23/21 in the amount of \$183,640.65 Roll Call Vote: Ayes – Jones, Spencer, and Carroll. Nays-None; Motion carried.

Carroll made a motion, seconded by Spencer to approve Maple Point's payroll for the period 1/10/21 through 1/23/21 in the amount of \$24,386.28. Roll Call Vote: Ayes – Jones, Spencer, and Carroll. Nays-None; Motion carried.

Old Business: None.

New Business: Stephanie Berkey presented the progress so far with the Nursing Home audit, which started field work on 1/25/21. Berkey reported she felt things were on track to have the audit completed relatively quickly.

The committee discussed the issue of what the county requires of the nursing home to pay for its share of employees who take the health insurance. Under the current repayment the nursing home pays back the county roughly 64% of its employees cost of health insurance. It is the counties prerogative to see that amount raised to 75% of the total cost. Carroll asked the Executive Director if he was ok with this amount and the Executive Director stated he was, that he understood the need to revisit the cost, he just wanted to the members to keep in mind that all money taken from the general fund is dollars that will impact operations in other areas. The discuss about the process of how the health insurance bills were being paid was discussed. It was clear that the current process was unwieldy and was resulting in late payments, which needed to be corrected. It was decided that the process going forward, would be that the nursing home would provide Linda Leach with the employee portions of the health insurance every pay period. After that the county would provide the nursing home each month with an estimated bill based on a projected cost of the

nursing homes yearly health insurance expense. This invoice would be provided the nursing home from the Linda Leach. It would then be paid the next month during claims submission. If the nursing home chose to later pay the entirety of the estimate it could do that as well. At the end of the fiscal year a reconciliation would be done to either pay the county the actual remainder or the county would repay the nursing home any over payments on the estimate. It would further be agreed that this new process would start with the calendar year 2021 as this was the first month that the nursing home was already compiling.

Carroll made the motion seconded by Spencer to require the Piatt County Nursing Home to pay the County 75% of the cost of Health, Dental, and Vision Insurance provided by the employer for the calendar year of 2021. Roll Call Vote: Ayes – Jones, Spencer, and Carroll. Nays-None; Motion carried.

Public Comment: Tom Corbin asked what the nursing homes timetable was for again accepting new admissions. The Executive Director stated that it would be February 5<sup>th</sup>. This date was chosen by the administration, nursing team, and Medical Director as the most logical date, as it would be the day after the second round of vaccinations for most of the staff and residents. The E.D. did point out that admissions had not been completely halted. The facility was still honoring resident needed skilled care to admit even during the moratorium as the two facilities have the same fiduciary responsibility for their care.

Executive Session: None

The next meeting date is February 8th, 2021 at 8:00 am for January claims approval.

Spencer made a motion, seconded by Carroll to adjourn the meeting at 8:32 am. Roll Call Vote: Ayes – Spencer, Jones, and Carroll. Nays- None; Motion carried.

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Gail Jones, Chairwoman  
Nursing Home Committee  
Piatt County Board

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Scott Porter  
Executive Director  
Piatt County Nursing Home